



**SCOTTISH BORDERS  
LICENSING BOARD  
FRIDAY, 22ND SEPTEMBER, 2017**

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**Please find attached the Supplementary Agenda in respect of the above meeting**

11.	<b>Any other items previously circulated</b> (Pages 1 - 8) <b>Licensing (Scotland) Act – Section 56: Application for Occasional Licence.</b> Consider application received from Hawick Angling Club for 18th Birthday Party.  (Copy application and representations from Police Scotland attached.)	20 mins
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FOR OFFICE USE ONLY

Date received 18-9-17	Fee paid £10 FW	Date to - Police Licensing Licensing Standards Fire Environmental Health	Reply	Objectors	Date of Event 30/9/17	Date Granted/ Refused
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pd @ Hawick  
cc.



Regulatory Services  
19 SEP 2017  
Legal & Licensing

**SCOTTISH BORDERS LICENSING BOARD**

Licensing (Scotland) Act 2005

**Application for occasional licence**

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets, if necessary.

You may wish to keep a copy of the completed form for your records.

1. LICENCE DETAILS (see note 1)			
Premises licence number (if applicable)*	SB/PRÉM/443		
Personal licence number (if applicable)*	—		
Name of voluntary organisation (if applicable)*	—		
<i>*please ensure you indicate one of the above</i>			
2. PERSONAL DETAILS			
TITLE (delete as appropriate): Mr <del>Mrs</del> <del>Miss</del> <del>Ms</del> <del>Other</del> (please state)			
Surname	LACKENBY (HAWICK ANGLINE CLUB)		
Forenames	ANDREW		
DATE OF BIRTH	Day	Month	Year
	[REDACTED]		
ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSE			
HAWICK ANGLINE CLUB 5 SANDSIED			
Post Town	HAWICK		Postcode
			TD9 0HE

<b>TELEPHONE NUMBERS</b>	
Daytime	
Evening	
Mobile	
<b>FAX NUMBER</b>	

**E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)**

**3. THE PREMISES**

**Description of premises**  
*(in particular, if there is more than one room to be used for your event, please indicate if the bar is to be located in a separate room from that which your event will take place; if you propose to use a marquee, other temporary structure or outside areas, please also provide measurements)*

1st Floor Function Room

**Description of activities to be carried on in the premises**  
*(please give as much information about your event as possible ie. approx numbers attending; stewarding arrangements and numbers; full description of entertainment ie. live band, amplified music)*

18th BIRTHDAY APPROX NUMBER ATTENDING 40  
 STEWARDING WILL BE BY ANGLING CLUB  
 COMMITTEE

**Full postal address of premises which this application refers to**  
*(please ensure this section is complete including postcode)*

HAWICK ANGLING CLUB 5 SANDBER, HAWICK  
 TD9 0HE

**4. DATE/DURATION OF LICENCE (MAXIMUM 14 DAYS – see guidance notes)**

30th SEPTEMBER 2017

**5. Is alcohol to be sold on & off the premises YES/NO\* - Provide relevant details as to hours requested when alcohol will be sold on/off the premises-\* delete as appropriate**

Times for sale of alcohol for consumption on premises

6.00pm to 12.00pm

Times for sale of alcohol for consumption off premises (this section should be completed if you wish attendees of your function to be able to carry alcoholic drinks outside during the event, up to 10.00pm)

Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises (ie. set up in advance of the event/clearing up afterwards/any activities to take place where no alcohol will be sold)

**6. CHILDREN (see note 2)**

This section must be completed where alcohol is for sale for consumption on the premises

Are children or young persons permitted entry? YES/NO (if answered yes the remainder of this section must be completed) \*please indicate clearly

Ages of children or young persons permitted entry (children are 0-15 years young persons 16 & 17 years) - please give approx numbers expected for each if possible)

CHILDREN 0-15 YEARS 4  
YOUNG PERSONS 16-17 4

Times at which children or young persons permitted entry (please specify if you wish different times to apply for children as opposed to young persons)

CHILDREN 0-15 6.00pm to 10.00pm

Parts of premises to which children or young persons permitted entry

(ref Q3 above - ie. only the function room and access to toilet facilities or not in the immediate vicinity of the bar area)

ONLY THE FUNCTION ROOM AND ACCESS TO TOILETS

**7. CHECKLIST**

Please tick yes

Made or enclosed payment of the fee for the application

**8. Signature and declaration by applicant (see note 3)**

**DECLARATION**

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief

Signature

Date

18-09-2017

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20/09/2017

Your Ref: [text]

Our Ref: [text]

The Clerk to the Licensing  
Board  
Licensing Unit  
Legal & Democratic Services  
Scottish Borders Council HQ  
Newtown St Boswells  
TD6 0SA



Philip Gormley QPM  
Chief Constable

Local Area Commander  
The Lothians and Scottish Borders Division  
Hawick Police Station  
Wilton Hill  
Hawick  
TD9 8BA

Dear Sir/Madam,

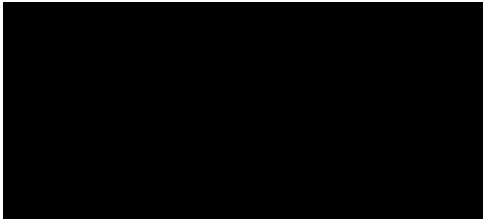
**LICENSING (SCOTLAND) ACT 2005  
OCCASIONAL LICENCE APPLICATION  
PREMISES: HAWICK ANGLING CLUB  
ANGLING CLUB, 5 SANDBED, HAWICK, SCOTTISH BORDERS, TD9 0HE.**

I refer to the above application and in terms of Section 58(1)(b)(ii) of the Licensing (Scotland) Act 2005, I make the following representation in relation to the application, and recommend that it be granted subject to the conditions as indicated on the attached appendix being applied.

Police Scotland are of the opinion that the responsibility for confirming the identity of the applicant, and the validity and current status of any Premises or Personal Licence (including details of any previous or existing suspensions, variations, written warnings or endorsements) quoted on the application form where it was issued in another Board area, rests with the Local Authority and the Licensing Board, not with the Police. When the Police receive such applications we will assume that these checks have been adequately conducted at the point of application and prior to the enquiry being submitted to Police Scotland.

This representation is submitted for your attention in consideration of this application.

Yours faithfully



Philip Gormley QPM  
Chief Constable

For enquires please contact the Licensing Department on 0131 561 6119.



## Appendix

1.	Access to the bar area should be restricted to persons of the age of 18 years and over i.e. no children or young persons to be permitted within 1 meter of the bar.
2.	Appropriate signage <u>must</u> be clearly displayed within the bar area, relative to age restrictions and the relevant conditions of the licence. Signage should clearly identify:  * <u>No</u> under 18's served alcohol *Persons who appear to be under the age of 25 will be asked to provide identification *The specific opening and closing times of the bar *Responsible drinking message *No smoking signs
3.	There should be a personal licence holder present within the bar area at all times and all staff involved in the sale and/or supply of alcohol should have received the two hours mandatory training, as required under the legislation.
4.	Plastic drinking containers should be used throughout the duration of the event.
5.	Children and Young Persons (0 – 17 years) may only gain entry to the event if accompanied by a responsible parent or guardian over the age of <b>25 years</b> .
6.	Children and Young Persons (0 – 17 years) may remain until <b>0030 hours</b> but only if supervised by a responsible parent or guardian over the age of <b>25 years</b> .
7.	All reasonable requests made by the police are complied with.

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